

# Q3 Virtual Board of Directors Meeting

Tuesday, December 16<sup>th</sup>, 2025, at 6:00 p.m.

Virtual Microsoft Teams

[Join the meeting now](#)

Meeting ID: 218 615 932 864 03      Passcode: Zy7Bs6oj

Dial in by phone (audio only)

Phone: +1 323-433-2148      Phone conference ID: 574 841 368#

## Draft Agenda

- Establish Board Quorum
- Call Meeting to Order
- Introduction of the Board of Directors
  - Nagabhushan Krishnappa, President
  - Qamar J. Sharif, Vice President
  - Matt Prestenberg, Secretary
- Introduction of Essex Association Management, L.P. Representatives
  - Victor Corcoran, Association Manager
  - Sarah Adames, Account Manager
  - Rosie Rosenthal, Administrative Assistant
- Approval of August 2025 Board Meeting Minutes
- Financial Review
  - October 2025 Balance Sheet & Income Statement Summary
  - 2026 Budget Approval
- Community Updates
  - Old Business
  - New Business
    - Adopt Guidelines for Security Measures Policy (mandated policy)
    - Review/Adopt Records Production, Copying, and Retention Policy (optional)
    - Review/Adopt Display of Certain Religious Items Policy (optional)
- Adjourn Open Session
- Executive Session
  - Delinquency Review
  - Ratify Fee Waivers
  - Acknowledgement of Fines and/or Self-Helps
  - Compliance Overview
- Adjourn Executive Session

*Telephonic meetings of the Board are open for listening and/or viewing only. Questions can be submitted at any time via the Association's website at [www.theenclavetxhoa.com](http://www.theenclavetxhoa.com) under the "Contact Us" tab.*